

🌟 CSM Bangladesh Ltd. is Hiring: Data Analyst (Excel & Web Research Expert) 🌟

Grab the opportunity to work with the **second-largest employment company** in the **US** after **Amazon** – as a Data Analyst (Excel & Web Research Expert)!

We're looking for a detail-oriented and tech-savvy professional to support our growing team. If you're passionate about data management, thrive on organizing complex information, and have a keen eye for accuracy, we encourage you to apply.

**Job Location:** Mirpur DOHS, Dhaka.

**Type:** Full-Time

**Vacancy:** 1

**Start Date:** Immediate

💰 **Salary Range:** 25,000 - 30,000 BDT per month

**What We're Looking For:**

- ✓ Fluency in English (both written and verbal)
- ✓ Proficiency in Microsoft Excel & Google Sheets (VLOOKUP, Pivot Tables, Data Validation, Formulas)
- ✓ Ability to filter, sort, and classify large datasets
- ✓ Comfortable with extensive internet research
- ✓ Willingness to work flexible hours as needed

**Key Responsibilities:**

- ✓ Validate and update vendor information (addresses, phone numbers, URLs, lines of business) through comprehensive internet research
- ✓ Manage and continuously grow a database of over 23,000+ vendors
- ✓ Collaborate weekly with the Operations Team for data uploads and improvements
- ✓ Format and reconcile databases when onboarding new customers to ensure accuracy and eliminate duplicates
- ✓ Ensure newly added vendors are pre-linked with newly onboarded buyers

**Why Join Us?**

- Dynamic, growth-focused work environment
- Opportunity to work on large-scale databases
- Enhance your data management and research skills
- Be a part of an innovative, international team

**What Benefits will you get:**

- Opportunity to get training directly from the USA Team.
- In-depth technical knowledge from our USA & BD teams.
- Festival bonuses will commemorate your commitment and efforts to the team after confirmation!
- Enjoy a partially subsidised in-house lunch since excellent food stimulates amazing ideas!
- A yearly review of work performance, including pay increments based on outcomes.
- Bi-weekly sports participation, such as Football & Cricket, for the employees.
- Quarterly team outing in Dhaka.
- Yearly team outing outside Dhaka.
- We have a dedicated prayer room for both males & females.

**If you're ready to take your data skills to the next level and make an impact, apply now!**

📧 Send your CV to: [hr@csmbangladesh.com](mailto:hr@csmbangladesh.com) with the subject line "Data Analyst (Excel & Web Research Expert)".

**Application Deadline: 20th May, 2025**

🌐 Learn more about us: [csmbangladesh.com](https://csmbangladesh.com)

CSM Bangladesh Limited is an equal-opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

Join us in reshaping the digital environment with creative and significant solutions!

#Hiring #DataAdministrator #DatabaseAdministrator #VendorDataAnalyst #CareerOpportunity  
#JoinOurTeam #CSMBangladesh